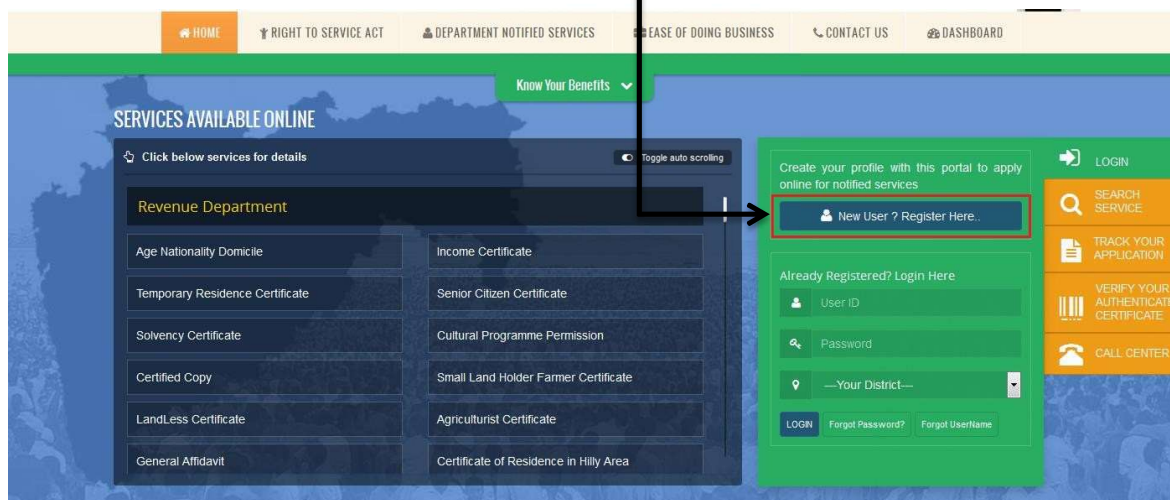## Steps for Aaple Sarkar Registration

A. Click the link "New User? Register Here…"

B. Select any one mode from given options to create **user name and password** i.e. **User ID and Password** by verifying **UID or Create own user profile using OTP verification on your mobile**.

C. Please fill the information to create User Name and Password through detail profile using OTP verification on your mobile number.

Fill Aaple Sarkar Service Portal Registration form in 6 steps i.e.

Step 1 - Applicant Detail
Step 2 - Applicant's Address [As per document]
Step 3 - Mobile No. & Username Verification
Step 4 - Upload Photograph
Step 5 - Proof of Identity (Any -one)
Step 6 - Proof of Address (Any -one)

3   Mobile No. & Username Verification

10 digit Mobile Number *   **One Time Password (OTP) ***   **PAN No**   **UID Number**

+ 91 | 0980000121   [Send OTP]   324567

User Name *   **Email ID**

Ameyasar Nankar   ameyasarnankar@gmail.com

Password *   **Confirm Password ***

••••••••   ••••••••

Password must contains one digit from 0-9,and contains atleast one lowercase characters and one uppercase characters,Must contains one special symbols in the list @#$% and Password length atleast 7 character and maximum 20 character.Example- Citizen@123

4   Upload Photograph

Instructions for issued photo: **Add Photo**   ⇆ **Crop Photo**

1. The size of the photograph should fall between 5KB to 20KB
2. Photograph Format should be JPEG.
3. The width of the photograph should be 160 pixels.
4. The height of the photograph should fall between 200 to 212 pixels.

← रुंदी १६० पिक्सेल →
Height 200 px to 212 px / उंची २०० ते २१२ पिक्सेल
← Width 160 px →

[Browse] No file selected

If you dont have photo in this mentioned size you can go throgh the below link to upload & crop photo. Steps are as below
- Click on below link which will get you crop page
- Select option for "Crop photo"
- Upload your photo
- resize your photo and fit it inside the red mark given
- After resizing click on "crop image" and then click on "Download button" to get the photo

5   Proof Of Identity (Any -1)

Document Format should be JPEG/ PDF.

The size of the documents between 75 KB to 100 KB.

☑ PAN Card   ☐ Voter ID Card (POI)   ☐ Passport (POI)
[Browse...] Aadhar card.jpg   ☐ Aadhaar Card (POI)   ☐ Driving License (POI)
☐ Government / Semi - Government ID Proof   ☐ MNREGA Job Card   ☐ RSBY Card

6   Proof Of Address (Any -1)

Document Format should be JPEG/ PDF.

The size of the documents between 75 KB to 100 KB.

☑ Ration Card   ☐ Passport (POA)   ☐ Aadhaar Card (POA)
[Browse...] Aadhar card.jpg   ☐ Driving License (POA)   ☐ Voter ID Card (POA)
☐ Extracts of 7/12 and 8 A   ☐ Property Tax Receipt   ☐ Property Agreement Copy
☐ Water Bill   ☐ Electricity Bill   ☐ Telephone Bill
☐ Rent Receipt

I declare that that above mentioned information submitted by me is true and correct to my knowledge and belief. I hereby agree to be liable for legal consequences for any information found incorrect or false under section 200 of Indian penal code 1960.

✔ I accept

[Register] [Back]

Step 3: After login with User Name & Password, on left side user can see Department names like Agriculture, Home Department, Industries Energy and Labour Department, on selection of department user will get list of services of respective department for application.

								Maximum Days For Issuing Certificate	Expected Service Delivery Date	Actual Service Delivery Date			
Sr.No	Application ID	Service Name	Payment Date	Current Status	Pending User Action	Payment Receipt					Appeal	Rejection Status	Down Certif
1	1650139912476200492626	Birth Certificate		Not Completed	Make Payement	Download		5			Appeal	Rejection Reason	Down

Total Records 1   **Page: 1 of** 1   First   Previous   Next   Last   5

Left side menu:
- Contact Us
- Agriculture
- DEPARTMENT OF ANIMAL HUSBANDRY,DAIRYING & FISHERIES
- Department of Co-Operation Marketing and Textiles
- Director of Insurance
- Finance Department
- Food & Public Distribution System (PDS)
- Higher And Technical Education Department
- Home Department
- Industries, Energy and Labour Department
- Inspector General of Registration

For Document verification of Candidates/Trainees - CTS/ATS scheme

Select Skill Department